



**APPLICATION FOR  
SPECIAL SIGN PERMIT**

MILLWOOD CITY HALL  
 9103 E. FREDERICK AVE  
 MILLWOOD, WA 99206  
 (509) 924-0960  
 PLANNING@MILLWOODWA.US

**APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING:**

**SITE PLAN INCLUDING:**

- LOCATION OF PROPERTY LINES
- STREET NAMES AND LOCATION(S)
- LOCATION OF PROPOSED SIGN (INCLUDING SETBACKS FROM PROPERTY LINES)

**DRAWING/PHOTO OF PROPOSED SIGN:**

- INCLUDING DIMENSIONS OF SIGN

**\*\* APPLICATION WILL NOT BE ACCEPTED IF THE ABOVE MATERIALS ARE NOT ATTACHED\*\***

APPLICANT:	PHONE:	EMAIL:	
ADDRESS:	CITY	STATE	ZIP
PROPERTY OWNER NAME:	PHONE:	EMAIL:	
ADDRESS:	CITY	STATE	ZIP

**IF APPLICANT IS NOT THE LEGAL PROPERTY OWNER, WRITTEN AUTHORIZATION FOR THE APPLICANT TO SERVE AS AGENT MUST BE SUBMITTED.**

SITE ADDRESS:	CITY	STATE	ZIP
PARCEL NO:		ZONING DESIGNATION:	

**DESCRIBE HOW THE PROPOSED SIGN IS CONSISTENT WITH THE PURPOSE AND INTENT OF THE GENERAL PLAN FOR THE PHYSICAL DEVELOPMENT OF THE NEIGHBORHOOD:**

**EXPLAIN HOW THE PROPOSED USE WILL NOT AFFECT ADVERSELY THE HEALTH AND SAFETY OF RESIDENTS OR WORKERS IN THE AREA AND WILL NOT BE DETRIMENTAL TO THE USE OR DEVELOPMENT OF ADJACENT PROPERTIES OR THE GENERAL NEIGHBORHOOD:**

**INCLUDE ANY OTHER INFORMATION YOU CONSIDER TO BE PERTINENT IN YOUR APPLICATION FOR SPECIAL SIGN PERMIT:**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

**FOR STAFF USE ONLY**

DATE SUBMITTED: \_\_\_\_\_ FEE PAID: \_\_\_\_\_ PERMIT #: \_\_\_\_\_