



BOUNDARY LINE ADJUSTMENT SUBMITTAL REQUIREMENTS

NOTE: APPLICATIONS THAT ARE MISSING ANY OF THE FOLLOWING SUBMITTAL REQUIREMENTS WILL NOT BE ACCEPTED

COMPLETED APPLICATION

APPLICATION FEE

EXISTING CONDITIONS SITE PLAN: PRODUCE A TO-SCALE PLAN ON AN 8.5 X 11 SHEET WITH ONE-INCH MARGINS ON ALL SIDES SHOWING THE FOLLOWING INFORMATION:

1. THE DIMENSIONS AND SQUARE FOOTAGE OF ALL PROPERTIES INVOLVED;
2. THE LOCATION AND SETBACKS OF ANY PERMANENT IMPROVEMENTS (I.E., STRUCTURES, SEPTIC SYSTEMS, ETC.) FROM ALL PROPERTY LINES;
3. IDENTIFY THE LOCATION AND DIMENSIONS OF ALL ACCESS AND UTILITY EASEMENTS;
4. THE LOCATION, DIMENSIONS AND NAMES OF ANY PUBLIC OR PRIVATE STREETS ABUTTING THE PROPERTY(S);
5. NORTH ARROW

PROPOSED ADJUSTMENT/ELIMINATION SITE PLAN: PRODUCE A TO-SCALE PLAN ON AN 8.5 X 11 SHEET WITH ONE-INCH MARGINS ON ALL SIDES SHOWING THE FOLLOWING INFORMATION:

1. THE LOCATION AND SETBACKS OF ANY PERMANENT IMPROVEMENTS (I.E., STRUCTURES, SEPTIC SYSTEMS, ETC.) AFTER THE PROPOSED BOUNDARY LINE ADJUSTMENT OR ELIMINATION FROM THE NEW PROPERTY LINES;
2. THE IDENTIFICATION, LOCATION AND DIMENSION OF ANY ACCESS OR UTILITY EASEMENTS AFTER THE PROPOSED BOUNDARY LINE ADJUSTMENT OR ELIMINATION;
3. THE LOCATION, DIMENSIONS AND NAMES OF PUBLIC AND/OR PRIVATE STREETS ABUTTING THE PROPERTY(S) AFTER THE PROPOSED BOUNDARY LINE ADJUSTMENT OR ELIMINATION;
4. INDICATE THE EXISTING PROPERTY LINES TO BE REVISED WITH A DASHED LINE AND THE PROPOSED PROPERTY LINES WITH A SOLID LINE IF APPLICABLE; AND
5. NORTH ARROW AND SCALE SHALL BE NOTED.

LEGAL DESCRIPTIONS: ON A SEPARATE SHEET OF PAPER (8.5 X 11) A WRITTEN LEGAL DESCRIPTION FOR THE EXISTING PARCEL(S) AND THE PROPOSED ADJUSTED OR ELIMINATED PARCEL(S) WITH ONE-INCH MARGINS ON ALL SIDES.

DEEDS: ONE COPY EACH OF ALL INVOLVED PROPERTY OWNERS' RECORDED DEEDS VERIFYING CURRENT OWNERSHIP OF THE SUBJECT PROPERTY(S).

ORIGINAL PLAT: IF AVAILABLE, SUBMIT A COPY OF AN ORIGINAL PLAT FOR THE SUBJECT PROPERTY. A COPY OF THE GENERAL LAND OFFICE PLAT IS NOT REQUIRED.

RECORD OF SURVEY: A RECORD OF SURVEY OF THE PROPERTY SHALL BE COMPLETED FOR BOUNDARY LINE ADJUSTMENTS TO SHOW DISTANCES FROM THE EXISTING IMPROVEMENTS TO THE NEW PROPERTY LINE. THE SURVEY MUST BE COMPLETED BY A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF WASHINGTON.