



**REQUEST FOR
PUBLIC RECORDS**

MILLWOOD CITY HALL
9103 E. FREDERICK AVE
MILLWOOD, WA 99206
(509) 924-0960
INFO@MILLWOODWA.US

REQUESTORS NAME:			
ADDRESS:	CITY	STATE	ZIP
PHONE:	EMAIL:		

DOCUMENTS REQUESTED :

I WOULD LIKE:	TO REVIEW DOCUMENTS (NO COPIES)
	TO REVIEW DOCUMENTS PRIOR TO COPYING
	COPIES OF DOCUMENTS
METHOD OF DELIVERY:	I WILL PICK UP DOCUMENTS
	I WOULD LIKE THE DOCUMENTS MAILED TO THE ADDRESS ABOVE
	I WOULD LIKE THE DOCUMENTS EMAILED TO THE EMAIL ADDRESS ABOVE

PUBLIC RECORDS MAINTAINED BY THE CITY ARE AVAILABLE FOR REVIEW AND REPRODUCTION SUBJECT TO THE FOLLOWING:

- NO PERSON SHALL KNOWINGLY ALTER, DEFACE, OR DESTROY PUBLIC DOCUMENTS/RECORDS OF THE CITY.
- ORIGINAL DOCUMENTS ARE THE PROPERTY OF THE CITY AND MAY NOT BE REMOVED FROM CITY HALL.
- DOCUMENTS PROVIDED SHALL BE RETURNED IN THE SAME CONDITION AS WHEN FURNISHED.

I CERTIFY THAT THE LIST OF INDIVIDUALS OBTAINED THROUGH THIS REQUEST FOR PUBLIC RECORDS WILL NOT BE USED FOR COMMERCIAL PURPOSES.

SIGNATURE: _____ DATE: _____